

REGISTRATION INFORMATION

Name _____
Agency _____
Address _____
City _____ State _____
Zip _____ Phone _____
FAX _____ e-mail _____

**Registration fee:
\$99.00 per person**

Training Site:

**Parma Police Department
5555 Powers Blvd.
Parma, Ohio 44129**



4 WAYS TO REGISTER:

On line: www.ncpi-ohio.com
Mail: North Coast Polytechnic Institute
Attn: William D. Healy, Director
6688 Steinbeck Court
North Ridgeville, Ohio 44039
Phone (440) 353-0796
E-mail: info@ncpi-ohio.com
Fax: (440) 353-0797

Mr. Healy will confirm all registrations,

FOR OFFICE USE ONLY
School No. _____
School: Internal Affiars/Administrative Investigations
Tuesday May 18, 23021 Parma PD

WEB: www.ncpi-ohio.com

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**Internal Affairs/
Administrative
Investigations**



Hosted by

**Parma
Police
Department**

**Tuesday
May 18,
2021**

8:00 AM – 4:30 PM

About the course:

“Internal Affairs/Administrative Investigations”

About the instructor:



Supervisors must be well versed in several areas of the law

Supervisors who conduct administrative investigations must be well versed in several areas of the law. An administrative investigation is a tangled web of contract law, constitutional law, and criminal law. Often these various bodies of law collide with each other during the course of an administrative investigation. In this course, the student will understand the legal underpinnings of administrative investigations. Students will explore departmental policy issues, due process, labor contracts, representation issues, administrative warnings, interviewing techniques and the use of information gathered during administrative investigations. These legal concepts will be discussed in terms of practical application. Students will understand that there are several schools of thought concerning many of the issues but will know the questions to ask of their legal advisors in order to determine the best course of action for the situation.

Chief Michael J. Kilbane has been in law enforcement since graduating from the OSHP Academy in 1989. He served over 20 years with the North Olmsted PD, rising to the rank of Captain. In 2013 he was appointed to his current position as Chief of Police for the city of Independence. Chief Kilbane holds a Bachelor's degree in Criminal Justice from Myers University and a Master of Science in Criminal Justice from the University of Cincinnati. For the past 15 years he has been an adjunct professor in the criminal justice department at Cuyahoga Community College. He is currently vice president of the Cuyahoga County Police Chief's Association and is the former chairman of the Ohio HIDTA executive board.

About the topics:

- Disciplinary actions
- What is the purpose of disciplinary investigations
- When we should take complaints
- Who should conduct the investigation
- Disparate treatment
- Substantive and Procedural due process of law
- Property and Liberty interest
- At Will Employment
- Criminal versus Administrative investigations
- Representation issues
- Just Cause Defenses
- Garrity, Weingarten, Loudermill and Piper Court Decisions

