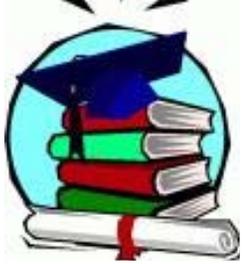


## About the course:

### “Field Officer Training”



*...making the transition from  
the classroom to  
the “real world”*

This course is designed to provide information and training to the Field Training Officer (FTO) to prepare a probationary officer with the necessary information and tools to properly and professionally begin their career as a peace officer. The FTO is an integral part in assisting the probationary officer to make the transition from the classroom environment to the application of learned skills in field situations. The training program will include information on the role of the FTO, the adult learning concepts, the evaluation process, civil liability issues, coaching and mentoring, ethics, effective communication skills and documentation in the FTO manual. Each student will receive two (2) thorough and detailed comprehensive FTO training manuals (San Jose and LA models) that should serve as a documentation and evaluation tool to successfully promote the development of the probationary officer.



#### *About the topics:*

- Role of the FTO
- Adult learning concepts
- Evaluation process (DOR review)
- Civil liability
- Motor Vehicle Operation
- Coaching and mentoring
- Ethics
- Effective Communication skills
- Documentation in the FTO manual
- Motivation and managing a diverse employee workforce
- Gender issues in FTO process
- San Jose & LA Model Manuals

## About the instructors:



**WILLIAM D. HEALY** was a career law enforcement officer for over 29 years. For 24 years Mr. Healy had been a member of the Ohio State Highway Patrol and was the Commander of the Highway Patrol's Traffic Drug Interdiction Team (TDIT). He also served for over five years as a manager/instructor at the Highway Patrol Academy. Mr. Healy has Bachelor's Degree from Ohio University and a Master's Degree from Central Michigan University in General Administration. Mr. Healy is a graduate of Southern Police Institute's Administrative Officer's Course at the University of Louisville. He has served as an instructor for the Northwestern University Traffic Institute (NUTI), the International Association of Chiefs of Police (IACP), the Drug Enforcement Administration and the Drug Interdiction Assistance Program. Mr. Healy was an adjunct professor of constitutional law at Ohio University. He has also served as an expert on search and seizure while serving on various search and seizure instructional panels at the Ohio Attorney General's Conference on Law Enforcement for the past 3 years.

**TANYA SIRL** has been in law enforcement since 1989. A dispatcher for 9 years until becoming a sworn officer in 1999. Since then Tanya has worked in the capacity of field patrol officer, evidence technician, field training officer, crash team member, community relations officer, SRO and Patrol Sergeant. Sergeant Sirl is an OPOTA certified Police Instructor and certified Master Evidence Technician. She has been qualified as an expert witness in crime scene photography and has instructed hundreds of Ohio Peace Officers in photography and evidence collection. She has been an instructor for NCPI since 2005.

**REGISTRATION INFORMATION**

Name \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Phone \_\_\_\_\_

FAX \_\_\_\_\_ e-mail \_\_\_\_\_

**Registration fee:**

**\$400.00**

\_\_\_ Payment Enclosed

\_\_\_ Bill Me (P. O. Number \_\_\_\_\_)

**Training Site:**

Willoughby Police Dept  
36700 Euclid Ave  
Willoughby, Oh 44094



**4 WAYS TO REGISTER:**

**On Line:** [www.ncpi-ohio.com](http://www.ncpi-ohio.com)

**Mail:** Northcoast Polytechnic Institute  
Attn: William D. Healy, Director  
6688 Steinbeck Court  
No Ridgeville, Oh 44039  
Phone (440) 353-0796

**e-mail:** [info@ncpi-ohio.com](mailto:info@ncpi-ohio.com)

**Fax:** (440) 353-0797

School No. \_\_\_\_\_ School: FTO  
Willoughby PD  
Mar 11-15, 2013

**WEB:** [www.ncpi-ohio.com](http://www.ncpi-ohio.com)

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**WEB:** [www.ncpi-ohio.com](http://www.ncpi-ohio.com)



**presents**

**Field Training  
Officer (FTO)**

Hosted  
by



**Willoughby  
Police  
Department**

**Mon-Fri  
Mar 11-15,  
2013**

8:00 AM – 4:30 PM  
each day